

Event Management Agreement

Completion of the Conference Submission transaction by occupation of the premises on the date and time specified by you at time of Submission implies acceptance of all conditions set out in the Terms and Conditions of Event Management at University College Cork following, specifically, without prejudice to the foregoing, to the insurance requirements as set out in [Terms and Conditions of Event Management at University College Cork](#).

It is open to the UCC Conference Office to accept or reject a booking at its absolute discretion. In the event of cancellation due to the failure of the applicant to fulfil the requirements of the [Terms and Conditions for Event Management at University College Cork](#) no liability shall attach to UCC for any loss howsoever incurred.

The UCC Conference Office reserves the right to offer alternative room of similar standard for events scheduled to the University rooms, and will not be liable for any damages resulting from such changes. Any monies paid by individuals/groups will be reviewed under such circumstances, and part payment returned where applicable.

I have read and understand the foregoing/following and I am making a room booking on these conditions.

Signed: _____

On behalf of: _____

Date: _____